



M E M O R A N D U M

DATE: February 1, 2012
TO: Parent
FROM: Ron Burns, Director of Outreach Services
RE: Grade School Child Care Registration
CC:

All our registration information can be found on our website, <http://www.bbgc.org/page13221026.aspx>

To register your child, I need you to complete and submit the following:

- General Registration Form,
- the Financial Registration Form, and
- the \$50 non-refundable registration fee (\$30 if registration completed before July 5th),
- The BBGCFC Membership Form
- The Completed Health Assessment Record
 - Must have had an exam within the last 3 yrs to be valid
 - Physicians signature must be legible at the bottom of page #2, and
 - TB in high Risk group? Must be checked
- Authorization of Medication completed (If health Form or General registration form indicates asthma or Epi-Pen)
- Individual Care Plan for Child with Epi-Pen completed (if Epi-Pen is indicated as needed)
- Individual Care Plan for Child with an Inhaler completed (if Inhaler or nebulizer is indicated as needed),
- Individual Care Plan for Child with Special Needs/Disability completed (if indicated),
- Credit Card Authorization Form (optional)
- The last 3 pages of the Child Care Parent Manual (Behavior management Guidelines, Sunscreen release form, and Parent Acknowledgement form)

This will essentially complete the registration process. Please drop-off or mail all documents once everything has been completed to my attention at 105 Laurel Street, Bristol, CT 06010. **It takes 7-10 days to process your registration documents if we have adequate staff at the site. We will call you with a start date for your child as soon as we review his paperwork.**

You will be sent a tuition agreement to sign based on the information you gave us on the Financial registration form.

Please contact me if you have other questions.

Our fees are listed below. More detail can be found in the registration material on-line.

School-Age	3 DAY PER WEEK	5 DAYS PER WEEK
Before School Only	\$ 58.00	\$ 74.00
After School Only	\$ 63.00	\$ 79.00
Before/After School	\$ 89.00	\$ 105.00

The mission of the Bristol Boys & Girls Club:
To inspire and enable all young people, especially those who need us most, to realize their full potential as productive, responsible, and caring citizens.

Financial assistance (if needed) can be found at the Care for Kids website (there is a link at the bottom of our registration webpage). We are more than willing to assist you with completing the forms. Please be aware that C4K has opened its waiting list for new enrollees and that you are responsible for any and all fees until C4K determines your subsidy.

Care 4 Kids will continue to grant child care assistance to eligible new applicants with income below 50% of the state median income. This includes families:

- receiving Temporary Family Assistance (TFA) who work or are in approved training
- that received TFA within 5 years of when they apply for child care assistance
- with a teenage parent under the age of 20 who needs child care assistance to complete high school or an equivalent program
- that are employed and have income below 50% of the state median income

The chart below shows the income guidelines for new applicants and current recipients.

STATE MEDIAN INCOME (SMI) GUIDELINES BY FAMILY SIZE

Effective July 1, 2011

Income Guidelines For New Applicants		
The income limit for families applying for Care 4 Kids program must be below 50% of the state median income.		
	50% SMI 2011-2012	
Family Size	Monthly	Annual
1	2,212.75	26,553.02
2	2,893.60	34,723.18
3	3,574.45	42,893.34
4	4,255.29	51,063.50
5	4,936.14	59,233.66
6	5,616.99	67,403.82
7	5,744.64	68,935.73
8	5,872.30	70,467.63
9	5,999.96	71,999.54
10	6,127.62	73,531.44
11	6,255.28	75,063.35
12	6,382.94	76,595.25

Income Guidelines For Current Recipients		
The income limit for families already on the Care 4 Kids program varies between 50% and 75% of the state median income.		
	75% SMI 2011-2012	
Family Size	Monthly	Annual
1	3,319.13	39,829.53
2	4,340.40	52,084.77
3	5,361.67	64,340.01
4	6,382.94	76,595.25
5	7,404.21	88,850.49
6	8,425.48	101,105.73
7	8,616.97	103,403.59
8	8,808.45	105,701.45
9	8,999.94	107,999.30
10	9,191.43	110,297.16
11	9,382.92	112,595.02
12	9,574.41	114,892.88

For more information about the current income guidelines, contact the Care 4 Kids program at 1-888-214-5437.

Have a Great Day!

Ron Burns
 Boys & Girls Club and Family Center of Bristol
 105 Laurel Street
 Bristol, CT 06010
 Phone: (860) 540-3103
 Fax: (860) 583-2841

"There are only two lasting bequests we can hope to give our children. One is roots; the other, wings"

Hodding Carter